

# Advocacy Forum Stipends FAQ

## About Advocacy Forum Stipends

United Way Worldwide (UWW) is excited to welcome hundreds of United Ways and 211's to the Advocacy Forum and Capitol Hill Day in **Washington, DC, and Northern Virginia** from **July 7-9, 2025**. We encourage participation of United Way CEOs, United Way policy and advocacy staff members, 211 network leaders, and Women United members.

To make the event affordable and accessible and to welcome as many United Ways as possible, UWW will provide stipends to help offset attendance costs, including registration, travel, hotel, and incidentals.

## Stipend Details

- Amount: **\$1,200 per attendee**
- Eligibility: Available to United Way staff and board members, affiliated 211s, and United Way state association members
- Issuance: Stipends will be distributed after the event based on actual attendance.

## Next Steps

- Register for the Advocacy Forum when registration opens in April 2025.
- Submit your [stipend interest form](#). We recommend submitting your request as soon as possible to receive confirmation before registration opens, however we will accept submissions through the end of June or until all stipends have been claimed, whichever happens first.
- Confirm that we have received your interest submission by locating the confirmation email from Smartsheet that you should receive shortly after submitting.

## After You Submit Your Interest Form and Register for the Forum

Once you submit your interest form, you will receive an automated email confirming that we have received your stipend request. Stipends will be tracked on a first-come, first-served basis, in order of

stipend interest form submission. Stipends will be issued after the conference based on actual attendance.

## Frequently Asked Questions about Advocacy Forum Stipends

### Eligibility

1. **Who is eligible for the stipend?** All United Way staff and board members, United Way affiliated 211s, and state association members who submit the interest form are eligible for a **\$1,200 stipend**, issued on a first-come, first-served basis, based on order of stipend interest form submission.
2. **Are U.S. United Way State Association members eligible?** Yes. State Associations members are eligible. For those in volunteer-led state associations that are supported by local United Ways, please process any requests for stipends through your United Way.

### Managing Your Registrations and Expenses

3. **Do stipend recipients still pay the registration fee?** Yes. Each registrant must pay the \$100 registration fee at the time of registration.
4. **Will we be expected to submit our expenses to UWW?** No. United Ways manage their own expense reimbursements. UWW will not collect receipts.
5. **Is there a limit to the number of stipends offered per United Way?** No.

### Stipend Confirmations and Payments

6. **Will I receive confirmation of stipend requests before I register?** Yes, once you submit your interest form, you will receive an automated email confirming we have received your stipend request. To keep a copy of your interest form responses, check the box labeled "Send me a copy of my responses" and enter your email (see image below). UWW will allocate stipends within the budget. Stipends will be awarded on a first come first served basis. Each attendee may request one stipend. Submit any questions to [Ask United Way](#).

Send me a copy of my responses

Email address

Submit

7. **Once I submit the interest form and register for the Advocacy Forum, is my United Way guaranteed to receive stipend payments?** No. Stipend payments to your United Way will be based on actual attendance at the conference, not registration. After the conference, UWW will verify attendee participation against the requested stipends and issue payments accordingly to each United Way.
8. **How will stipend payments be issued?** Payments will be issued to United Ways after the conference concludes. A single payment will be made to cover multiple eligible attendees from the same United Way. UWW will make payments to the United Way, not to any individual.

### Cancellations & Transfers

9. **May we cancel registrations?**  
**Cancellation/refund policy:** Cancellations made on or before June 16 will be subject to a \$25 cancellation fee; cancellations made after June 16 are non-refundable. To make changes or cancel your registration, please modify your registration using the link found in your registration receipt email.  
**Substitution policy:** Substitutions are permitted until June 16. Cancellation fees will be waived for substitutions. If you would like to request a substitution, please reach out to [events@unitedway.org](mailto:events@unitedway.org) with your name and the name and email address of the person taking your place.
10. **May I transfer my stipend to someone else?** No. Stipends may not be transferred from one individual to another. If you do not plan to use your allocated stipend, we kindly ask that you inform United Way Worldwide via [Ask United Way](#) so that the stipend may be reassigned.